



October 19, 2016

Board Members *Carole Ansell – Board Member - Teacher*
Parven Ghandour – Board Member - Teacher
Louay Khatib – Director
Sameer Merchant – Director
Dan Sutton – Principal
Marion Sinclair – Partner/Education
Vishal Virmani – Board Member/Parent

Invites *Phillip Morris – Vice Principal*

Minutes *Julie Francis - Minutes*

Apologies *James Martin – Board Member/Parent*

Meeting: *General Board Meeting*

Key Colour: **Blue/Actions**; **Red/Challenge, Question**

1: Previous Minutes

1. Acceptance of Previous Minutes – Minutes were accepted by the previous attendees.	
--	--

2: Introduction to New Parent Representative

<p>SM</p> <ul style="list-style-type: none"> - Welcomed Vishal Virmani as a new Parent Representative to the Board. Brief overview of the role of the Board and the impact all members can have on the future direction of the school. - Advised that during KHDA Board members may be required to attend interviews with Inspectors. - Board Meeting summaries to be published via school website. - Colour code to show challenge and actions. - All review previous minutes and advise JF by 28/10/16. 	<p>JF/PM JF ALL</p>
---	-----------------------------

3. Update

<p>DS</p> <ul style="list-style-type: none"> - Inspection dates set as 7th to 9th November. - SEF started, now limited word count so previous work amended to reflect this. - School revamped and looking much better with new learning zones created. - Separate Intervention room made of FS. - SEN files to be classroom based for Teacher access. 	
<p>MS</p> <ul style="list-style-type: none"> - Questioned the transition process from FS2 to Year 1? 	
<p>DS</p> <ul style="list-style-type: none"> - Developing YR1/2 areas to mimic FS, reviewing transition process in general and will be adding Playdates from April 2017 to help with familiarization. 	
<p>MS</p> <ul style="list-style-type: none"> - Questioned on where the school currently stands in terms of progress and attainment? 	
<p>DS</p> <ul style="list-style-type: none"> - Majority English – Outstanding - Writing – Very Good - Math's – Very Good - 68% Teaching Very Good/Outstanding - 2 Teachers graded weak with support plans in place for improvement. - Phonics Lead appointed. - CPD for TAs being introduced. - Would be beneficial for Board to visit classrooms/complete Learning Walks. JF to set dates for this to be actioned. 	JF
<p>LK</p> <ul style="list-style-type: none"> - How do you ensure and Outstanding Class remains Outstanding? 	
<p>DS</p> <p>Formal Observations followed by Drop Ins, talking to pupils, pupil's books.</p>	
<p>SM</p> <ul style="list-style-type: none"> - KHDA focus strongly on National Agenda, questioned Teachers knowledge. 	
<p>CA/DS</p> <ul style="list-style-type: none"> - New teacher's not fully conversant, workshops to be set up and training actioned prior to Inspection. - Wall displays to be arranged with different aspects of the NA. - Coffee morning to be arranged for Parents awareness session. - Communication via FB/Website/D6 - Meeting to be arranged for PM/DS/SM/VV 	SLT JF JF JF
<p>SM</p> <ul style="list-style-type: none"> - Board to have more access to Data - GL Assessment results etc. to be circulated to Board Members along with Action Plans. 	PM

Meeting adjourned 4:40pm